

'JAD-Payroll' is our Payroll System complying with the Lebanese taxation and social security national fund laws.

GENERALITIES

Accurate and Efficient Payroll Processing, JAD-Payroll depends on a number of variables, such as government regulations, wage attachments, tax withholding and social security calculations.

The system is setup based on a set of user-defined payroll elements parameters.

It could interact with any attendance management software, in order to reduce time by importing and integrating data.

Although human resources professionals are under constant pressure to make sure that payroll is accurate for all employees, they have limited resources to manage the process. They must be able to automate time-consuming tasks, quickly and easily, act on new ideas, and respond to changing business requirements.

JAD-Payroll is a scalable and easy-to-use solution that provides comprehensive functionality, from time entry/import to performance analysis. It helps you streamline your payroll processes, reduce processing time, and ensure greater payroll accuracy across your enterprise.

JAD-Payroll also enhances productivity by automating many complex payroll requirements.

With the JAD-Payroll, you can:

- ✓ Comply with government taxation and reporting
- ✓ Calculate end of service indemnity provisions
- ✓ Respond to future and retroactive bargaining unit contract changes
- ✓ Automate mass increases due to changes in job class or contract negotiations
- ✓ Manage employee's annual leave, sick leave, transportation
- ✓ Calculate high cost of living based on a customized data definition

MAIN FEATURES

- ✓ **Parametric and flexible**: allows definition and modification of allowances, income tax rates through simple data entry. Any payroll element needed by the HR management could be easily defined. Payroll calculation will take it in consideration without any intervention from our side.
- ✓ **Multi-categories management**: manages employees fully registered at the SSNF, foreigners, contractual...
- ✓ **Monthly payroll calculation**: based on employee marital status, SSNF and taxes rules, pre-defined amounts by employee and number of days of presence/sick/unpaid. Treatment can be run as much as the user needs. Calculations are made on yearly base which reduces quarterly /yearly adjustments.
- ✓ **Automatic Bank transfer letter**: employees are assigned to bank accounts. An automatic letter is issued including all needed transfers.
- ✓ **Automatic email sending of payroll slip to employees**: each employee will receive its payroll slip summary on his personal email.
- ✓ **Cost centers management**: employees are assigned to departments and sub-departments. All reports are summarized by department to facilitate creating adequate accounting vouchers.
- ✓ **Export facilities**: all analytical reports could be exported to Excel.

REPORTING

A set of flat, analytical and 'official' reports have been developed to match all user's needs in terms of ability to track, facility to fill in monthly, quarterly and annually official reports.

- Monthly payroll statement
- Monthly ssnf statement
- Quarterly payroll statement
- Quarterly ssnf statement
- Attendance report
- Provision report
- Annual leaves
- R6 printed by employee
- R6 to excel file
- تصريح باستخدام أجير، اعلام عن ترك اجير عمله في المؤسسة، اعلام عن استخدام اجير، افادة عمل
- Many other useful reports