

SOFTMASTERS

end-to-end software solutions



e n d - t o - e n d s o f t w a r e s o l u t i o n s

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‘TMS’ is our tailor-made Training Management System web application developed for Formatech FZ-LLC DUBAI.

Designed with professionals and experimented users in the learning industry, TMS covers all related business and financial aspects.

The system manages a complicated workflow from the opportunity entry till the course delivery. It involves sales persons, learning managers, sales manager, operation team, trainers, ...

A full email notification system is setup to improve and accelerate the process by informing concerned people about transactions waiting for their approval an/or interesting accomplished tasks.

A dashboard form is dedicated to each profile. It shows at a glance on a single screen pending tasks and interesting information and gives direct access to mostly used functionalities.

The system can manage multiple branches with independent parameters such as default currency, taxes applied, ...

Consolidated financial and business reports give a global view to the whole company.

The system is ready to integrate any independent accounting system. Financial transactions are created and numbered automatically by transaction type.

All financial transactions can be entered.

The system is fully covered via a package of programs that manage all security and permissions aspects through profiles' definition with accurate level of privacy definition.

Platform: many parameters could be defined

- ✓ Courses definition (providers, divisions, ...)
- ✓ Accounts definition (company profile with multiple contacts, trainees, all transactions, ...)
- ✓ Miscellaneous parameters definition (miscellaneous items, expenses types,)
- ✓ Users including the CSRs and the Trainers with correspondent specific parameters.

Hard core

- ✓ Course Pre-Registration as a platform to decide of contents, dates, trainer, price,
- ✓ Course Registration with possibility of automatic invoice and payment details definition.
- ✓ Schedules creation based on approved registrations with consideration of pre-defined public holidays.
- ✓ Trainers assignment on with conflict management on trainer availability.
- ✓ All financial transactions including receipts, sales returns, credit and debit notes, refunds,
- ✓ Evaluation process: pre and post assessments, trainer evaluation, students evaluation.

Reporting (by branch or consolidated)

- ✓ Business reports including upcoming schedules calendar, trainee's history, ...
- ✓ Financial and analytical reports including Income per schedule, Over dues, Unrecognized Revenues, lists by transaction types, sales by course,
- ✓ All parameters and transactions are exportable to Excel from the grid interface.



Username

Password

[Forgot password?](#)

Login

16 - Sep 2024 v2.0

Here below a couple of screen shots as samples for interfaces and reports.

Course Definition

Courses													Soft Masters
Code	Description	Division	Provider	Certificate Type	Duration (Days)	Lab (USD)	Manual (USD)	PDF Outline	Doc Outline	Inactive			
		Others				0	0			<input type="checkbox"/>			
		Project and Process Management			3	0	0			<input type="checkbox"/>			
		Project and Process Management			2	0	0			<input type="checkbox"/>			
		Information Technology			2	0	0			<input type="checkbox"/>			
		Information Technology			2	0	0			<input type="checkbox"/>			
		Information Technology			3	0	0			<input type="checkbox"/>			
		Business			0	0	0			<input type="checkbox"/>			
		Business			2	0	0		Doc Outline	<input type="checkbox"/>			
		Business			2	0	0		Doc Outline	<input type="checkbox"/>			

course name
✕

Code* Name*

Division* Provider* Certificate Type*

Material Language* Language of Delivery*

Duration (Days)* Lab (USD) Manual (USD) Inactive

Description

Outline

Drag & Drop Files Here

DROP FILE HERE TO UPLOAD

Outline Doc

Drag & Drop Files Here

DROP FILE HERE TO UPLOAD

CSR Dashboard

☰
CSR Dashboard

From Date

Filter

PRE REGISTRATIONS

REGISTRATIONS

SCHEDULE/TRAINEE'S ASSIGNMENT

TO INVOICE

INVOICES

FINANCIAL TRANSACTIONS

Each tab is expandible to show related grid

☰
CSR Dashboard
Sara Halaweh

From Date

Filter
Save Date

PRE REGISTRATIONS

+ ADD
Export Excel

Serial	Date	Branch	Course	Division	Customer	Trainer	Status	Deadline	
5487	07/08/2024	Dubai					Sent to LM	09/08/2024	Reminder
5486	07/08/2024	Dubai					Sent to LM	09/08/2024	Reminder
5485	07/08/2024	Dubai					Sent to LM	09/08/2024	Reminder
5484	06/08/2024	Dubai					Confirmed by LM	06/08/2024	
5480	06/08/2024	Dubai					Confirmed by LM	08/08/2024	
5479	06/08/2024	Dubai					Confirmed by LM	08/08/2024	
5470	29/07/2024	Dubai					Confirmed by LM	31/07/2024	
Total Count: 51									

REGISTRATIONS

SCHEDULE/TRAINEE'S ASSIGNMENT

TO INVOICE

Trainer Dashboard

☰	Trainer Dashboard
	PROPOSED SCHEDULES
	ONGOING / UPCOMING SCHEDULES
	PREVIOUS SCHEDULES

Operation Dashboard

	Operation Dashboard
	SCHEDULES TO CREATE
	SCHEDULES
	TRAVEL ARRANGEMENTS
	CERTIFICATES

Sales Manager Dashboard

	SM Dashboard
	REGISTRATIONS WAITING FOR APPROVAL
	REGISTRATIONS NOT INVOICED

Learning Manager Dashboard

	LM Dashboard
	PRE REGISTRATIONS
	REGISTRATIONS
	SCHEDULES

Schedule

Schedule: 0

REGISTRATION

Branch: Registration: 10027 Account: Duration (days): 5.00

Course: Assessment? Dates: 15-19 December 2024 Times: 9:00 a.m. - 3:00 p.m. (KSA Time)

Course Name Arabic: Course Level: Program / Path:

Trainer: Evaluation form: Default Delivery Method: Virtual Country: ***Online***

SCHEDULE

TRAVEL ARRANGEMENTS

TRAINEES

[Save](#)

Schedule: 0

REGISTRATION

SCHEDULE

Date From: Date To: Time From: Time To: Time Zone:

Training Location: Online

Location Map: Classroom: Hall:

Meeting ID: Passcode:

Meeting Link:

Course Material Link:

[Generate Schedules](#)

+ ADD

Date	From Time	To Time	Trainer Conflict	Public Holiday	Attended Trainees
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Invoice



Tax Invoice

Invoice No. 5018

PO Num. [Redacted]

Branch: Dubai

Tax#: 10

Name: [Redacted]	Date: 21/08/2024
Address: [Redacted]	Account Manager: [Redacted]
Att: [Redacted]	Currency: AED
Tax#: [Redacted]	

Description	Groups	Unit Price	Amount	Tax	Total
Project [Redacted]	24)	1	[Redacted]	[Redacted]	[Redacted]
Only [Redacted]	AED				
Total Net					[Redacted]
Tax Amount					[Redacted]
Total					[Redacted]

Terms Of Payment

Date	Amount
21/08/2024	[Redacted]

-In the event of a no show or a late cancellation (less than 15 working days prior written notice), the amount above stated will be entirely due and charged to your account.

-Upon any delay in installment according to the above schedule, all payments shall become immediately due and collectible.

Pay by Check to: For [Redacted]

<p>By Bank Transfer to:</p> <p>Bank Name: [Redacted]</p> <p>Bank Branch: [Redacted]</p> <p>Bank Address: [Redacted]</p>	<p>Account Name: [Redacted]</p> <p>Account Number: [Redacted]</p> <p>SWIFT code: [Redacted]</p> <p>IBAN Number: [Redacted]</p>
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
CSR Signature: 

Account Signature: [Redacted]

<p>Formatech</p> <p>+971 [Redacted]</p> <p>+971 [Redacted]</p>	<p>Dubai: [Redacted] Box: [Redacted]</p> <p>5017</p> <p>info: [Redacted]</p>
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Users / Trainers

Abdullah EShandawily

Username* Employee Name* 

Email* @gmail.com Phone

Branch Default Dashboard Trainer Dashboard Inactive

Internal Trainer

BANK INFORMATION

Bank Holder Name Acc Num SWIFT

IBAN Trainer Rate Currency USD

ROLES / PERMISSIONS

Role	Permission
Trainers	<input checked="" type="checkbox"/>
Accounting	<input type="checkbox"/>
Admin	<input type="checkbox"/>